

Peterborough Figure Skating Club
Board Meeting
July 13, 2011
Minutes

Present: Diane Sargent, Kim Morello, Hallie Atter, Christine Mulders, Catherine Pedé, Jennifer Campbell, Sharon Black

Regrets: Cindy Mein-Moloney (Coaching Rep)

1. Welcome:

Diane Sargent opened the meeting at 7:30 and welcomed the members.

2. Minutes of June 15, 2011:

The minutes of June 15, 2011 were reviewed. The board needs an executive member to accept the role as a first vice president. Hallie Atter has accepted this position and will be responsible for leading a board meeting in the absence of the president, Diane Sargent. A motion to accept the minutes as presented was made by Catherine Pedé and seconded by Hallie Atter. All in favour.

3.0 Reports:

President Report:

Diane Sargent discussed the importance of developing and maintaining communication with both the coaches and parents. This will be established by creating a monthly newsletter for the parents and a summary for coaches of the board's concerns and decisions that directly affect the coaches after every board meeting.

Diane Sargent is going to send a welcoming letter to the Synchro Chair, Kathy Woodbeck, and welcome her to our next board meeting on August 10 2011. The letter will also outline the responsibilities that the synchro chair has with the PFSC.

Kim Morello is attempting to have the program Quick Books up and running for September 2011.

The meeting booked on August 17, 2011 at the Evinrude Centre in the meeting room for both the board members and all of the PFSC coaches is designed to allow the board members to discuss with the coaches ideas and concerns that they may have for the 2011/2012 skating season that directly involve the coaches.

Diane has invited Lara Oosting, the Eastern Ontario Region 1 representative, as a guest speaker at the August 17th meeting. At this time Lara will discuss the changes that Skate Canada has made for the 2011/2012 skating season, interclub and summarize ideas and changes made during the coach's seminar in Brampton on July 23, 2011.

An invitation will also be sent out, via email, to Marg Hadley, the coach's representative for the PFSC region, for the August 17th meeting

The Carnival has been confirmed for Sunday April 1, 2012 from 12 to 4pm at the Memorial Centre.

The fall school has been booked and confirmed to start on September 12, 2011. The school will run for four weeks, there will not be a test day at the end of the session and the school will take place on Mondays and Wednesdays from 6 to 9pm, and Sundays from 2 to 4pm. The stroking times will be determined once numbers are established.

Sunday ice:

Discussion: Based on numbers last year, cost of ice time and a need for coaches a motion was made by Diane Sargent to commit to the Sunday ice for only two hours from 2 to 4pm for the entire 2011/2012 skating season. Seconded by Hallie Atter. All in favour.

Updating the website

Discussion: The purpose for updating the website is to help parents better understand the sport, create an updated bio for all present PFSC coaches, explain to parents the proper steps one must take if interested in continuing skating after the Canskate level, and include updated information for registration and scheduling.

Registration:

Discussion: The board continues to discuss the information required when parents register their children, what medical information is needed and permission for a photo release. The board has also discussed a possible registration at the end of August, in lieu of September 12, 2011, so that all skaters will be registered prior to the first day of Fall School.

Kim Morello presented a draft of the Fall Registratin form. This was reviewed and revised by the board.

Hallie Atter continues to research and develop a Skater's Handbook that will be included in the sign up package that parents will receive at registration.

A representative from the Dancer's Closet will be at registration.

Hobies sports will have samples of a jacket and pants for skaters to order at registration.

There will also be decals with the PFSC logo for sale during registration.

A sheet will be displayed for volunteers to sign up to volunteer at the Door's Open event on September 24th.

Coaches will be contacted before registration to remind their skaters that they must be registered before the first skate on September 12th so that they are insured with Skate Canada.

Based on the review of the only applicant, Barry Morrison has been accepted as the coach for both the Canskate and Canskate Advanced sessions for the 2011/2012 skating season.

The board will keep track of individuals with a key to the PFSC office in the Memorial Centre by a sign up sheet.

All board members will be registered with Skate Canada prior to registering skaters.

Due to the changing needs of the club, the board made a motion to change the criteria that skaters must satisfy when moving to the Intermediate and Senior levels. The motion being put forward was that a skater must have passed stage 6 in order to become an Intermediate skater. And, to qualify as a senior skater the skater must have passed two of the following; Junior Bronze Freeskate, Junior Bronze Dance and Junior Bronze Skills. A skater can remain as an intermediate if they choose to do so even though they satisfy the criteria to become a senior skater. The motion was made by Kim Morello, and seconded by Hallie Atter. All in favour.

Promote figureskating:

Discussion: The board discussed ideas on how to promote the sport. Some suggestions made were to invite other clubs to take part in the carnival and to meet with board members from other clubs to share strategies that they have implemented to help the growth and development of their club.

PFSC skaters that have been successful at competitions, such as Sectionals and/or EOSC, will be formally recognized by the club.

Treasurer Report:

Kim Morello reviewed projected expenses for the 2011 Fall School. A motion was made by Hallie Atter to accept the projected fall pricing as per Kim's proposal. Seconded by Catherine Pedé. All in favour.

Kim Morello reviewed the PFSC bank balance as of July 09, 2011 with the board. A motion was made by Hallie Atter to accept the PFSC bank balance as of July 09, 2011. Seconded by Diane Sargent. All in favour.

Secretary:

Nothing to report.

Coaching Rep:

Nothing to report.

Test Chair:

Hallie Atter is going to discuss possible test day options, the number of low and high tests and dates to have them and report back to the board.

Media Chair:

Hallie Atter will continue to research the most economical options for advertising the PFSC registration dates.

Media Policy:

Discussion: The board recognizes that there must be a policy in place that they follow before all competitions. The idea of having a group photo of all skaters participating in the competition prior to the competition and then followed by the results of the competition.

Competition Chair:

Christine Mulders presented, and has a copy of, a list of all the competitions available to the PFSC members for the 2011/2012 skating season.

Fundraising Chair:

Kim Morello reviewed the different fundraising options that she previously presented.

Music Chair:

Catherine Pede is researching possible options for playing music.

Carvival Chair:

Kim Morello will have carnival information available and included in with the winter registration package. It will state that all PFSC winter members will be taking part in the carnival on Sunday April 01, 2012.

Next meeting: Wednesday August 3, 2011

Moved by Hallie Atter to adjourn meeting
Seconded by Kim Morello

Adjourned: 11:30pm