

**Peterborough Figure Skating Club
Board Meeting
June 15, 2011
Minutes**

Present: Diane Sargent, Kim Morello, Hallie Atter, Cindy Mein-Moloney, Christine Mulders, Catherine Pedé, Jennifer Campbell

1. Welcome:

Diane Sargent opened the meeting at 7:30 and welcomed members.

2. Review and approved of minutes from board meeting May 12, 2011:

Moved by Diane Sargent

Seconded by Christine Mulders

3. Introduction and appointment of new chairs:

Diane Sargent presented the new chair titles and job descriptions for the 2011/12 skating season:

President: Diane Sargent

Secretary: Jennifer Campbell

Treasurer: Kim Morello

Coaches Representative: Cindy Mein-Moloney

Competition Chair: Christine Mulders

Test Chair: Hallie Atter

Media Chair: Hallie Atter

Fundraising Chair and AGM: Kim Morello

Music Chair: Catherine Pedé

Synchro Chair: Kathy Woodbeck

Carnival Chair: Hallie Atter and Kim Morello

4. President Report:

Diane Sargent discussed the need to make changes to the website so that all members will have access to the approved minutes for all board meetings. A motion was made.

Moved by Catherine Pedé

Seconded by Hallie Atter

Ethical guidelines are to be read over and signed by all board members for the next meeting on July 13, 2011.

Meetings will be held on the second Wednesday of each month.

Skate Canada mandated that all skaters at the Canskate level must wear CSA approved hockey helmets at all times on the ice.

Diane continues to be in touch with the arena administrator, Kelli Posavad, to finalize days for booking ice for the Fall School.

Trophies need to be returned to the club in September.

Doors Open will take place on September 24th from 10am to 4pm. Volunteers and coaches are needed.

There will be a carnival this year and it will take place at the Memorial Centre on April 1, 2012.

The club does not have any ice booked for summer skating.

Kim Morello will act as the first vice in the absence of our president, Diane Sargent, and will run the executive meeting.

The current webmaster will be notified, via letter, by Christine Mulders that we will no longer be in need of their services.

The club has received two new applications from coaches.

Diane Sargent is going to be in contact with Collins Barrow to confirm with the bookkeeper that the PFSC books have been forwarded to the accountant for review.

Treasurer Report:

Kim Morello discussed the report from the May 31, 2011 test day.

Diane Sargent paid \$4508.00 to the City of Peterborough for the Spring Ice time.

Coaching Rep:

Diane asked Cindy to review the coach's contract and make changes if needed.

Catherine Pede is going to be in contact with Cecily Morrow to find out her intentions for the 2011/12 skating season.

June 30th was the cutoff date for the club to accept coaching applications for the 2011/12 skating season and Cindy was going to remind the present coaches of this deadline.

The executive is planning to have the coaches attend the executive meeting on August 17th and there will be a guest speaker.

There is going to be a Coaches Corner added to the newsletter. This will be one column written by a coach per newsletter. Each coach will be given an opportunity to write a column in the newsletter throughout the year.

Competition Chair:

Nothing to report.

Test Chair:

Diane Sargent reported that there was a 92% success rate at the May 31, 2011 test day.

The paperwork and a cheque were sent to the EOS office on June 6th for the May 31st test day.

Media Chair:

Christine Mulders is looking into finalizing the details of a media policy that the executive can review and approve.

Fundraising Chair:

Kim Morello discussed and presented several different fundraising options that she has researched. A decision needs to be made at the next meeting on July 13, 2011 on what fundraiser will be mandatory for all PFSC members.

Music Chair:

Cathy will be updating the club's pink music tub and including a first aid kit. She will also be researching about the different options that the club can use for playing music (ie. downloading the member's music on a laptop, ipod, etc.) and will report back to the executive.

Next meeting: Wednesday July 13, 2011

Moved by Hallie Atter to adjourn meeting
Seconded by Kim Morello

Adjourned: 11:00pm